



ARIZONA BOARD OF ATHLETIC TRAINING
4205 N. 7th Avenue, Ste. 305
Phoenix, Arizona 85013
(602) 589-6337
FAX: (602) 589-8354
www.athletictrainingboard.az.gov
at.info@otboard.az.gov

REGULAR SESSION MEETING MINUTES

March 1, 2010

Board Members Present: Laurie White, ATC – Chairman
Michael Nesbitt, ATC – Vice-Chair
Aaron Nelson, ATC
Jennifer Fadeley, Public Member

Board Members Absent: Michael Vaughn, Public Member

Staff Present: Wendy Hammon, Executive Director
Christie Van Wormer, Administrative Assistant

Legal Staff Present: Montgomery Lee, Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:01 a.m. Vice-Chair, Laurie White presiding.

Approval of minutes

Meeting Minutes of February 1, 2010

Michael Nesbitt moved to approve the minutes as presented. Aaron Nelson seconded the motion and it passed 4-0.

Review Board Meeting Schedule

April 5, 2010, 9:00 a.m. (telephonic)

May 3, 2010 9:00 a.m. (telephonic)

Jennifer Fadeley has a conflict with the April 5th date; however, there are sufficient Board Members available that the meeting should be able to proceed as scheduled. There are no known conflicts with the May 3rd date.

Declaration of conflicts of Interest

Ms. White asked if anyone needed to declare a conflict of interest based on anything on the agenda. None of the Board members indicated that they needed to do so.

Board of Athletic Training
March 1, 2010
Regular Session Meeting Minutes

Initial Review of Complaints

1. Board staff reported that there were no new complaints filed.

Discipline Status Report

1. Tara Hodge – The Board attorney, Montgomery Lee is working on a format for the next action that needs to occur with regard to Ms. Hodge.
2. Aaron Howard – A letter was sent to Mr. Howard, approving and disapproving classes submitted but nothing additional has been received from him.
3. Daniel Wright – No additional action on this complaint.
4. Daniel Wright – Mr. Wright has returned his signed agreement and his license was issued.
5. Theresa Doherty – A letter was sent advising Ms. Doherty that she needed to complete the initial courses she submitted. Nothing additional has been received from her.
6. Lisa Gandolfi - There was nothing new to report on Ms. Gandolfi.
7. Michael McKenney – Mr. McKenney has been sending out the required emails but has not reported anything to the Board as of this meeting.
8. Teresa Balam – Update on request for info was provided to the Board.

The Board had an extensive discussion regarding the information submitted by Ms. Balam and after careful consideration of the facts presented determined that discipline was in order. Michael Nesbitt moved to offer a consent agreement to Ms. Balam which is to include one year of probation, a \$250.00 civil penalty and 3 CEUs of medical ethics. Jennifer Fadeley seconded the motion and it passed 4-0. Aaron Nelson moved to include that Ms. Balam must sign the consent agreement prior to her license being issued. Michael Nesbitt seconded the motion and it passed 4-0.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

None			
------	--	--	--

Laurie White moved to approve the initial licenses. Jennifer Fadeley seconded the motion and it passed 4-0.

b. Renewal applications

Sara Bach	Michael Boysen	Jared Campbell	Patrick Castillo
Mickey Clarizio	Michael Colombo	Michael Cox	Kenneth Crenshaw
Michael Cruz	Daniel Dell'Omo	Peter Dewar	Benjamin Downie
Wasim El Habach	Johannah Elliott	Scott Ellis	Rebecca Elmshausen
Bradley Epstein	Kai-Erik Etheridge	Sadie Etherridge	Donna Farrell
Stephen Fink	Emelle Fitch	Jeffrey Flack	Jack Furr
John Leonard	John Navarro	Jeffery Paxson	

Board of Athletic Training
March 1, 2010
Regular Session Meeting Minutes

Jennifer Fadeley moved to approve the renewal applications with the exception of Sara Bach and John Leonard. Aaron Nelson seconded the motion and it passed 4-0.

The Board discussed the renewal application of Sara Bach. The first action was to approve her renewal application. Michael Nesbitt moved to approve the application which was seconded by Jennifer Fadeley and passed 4-0. Aaron Nelson then moved to open a complaint against Ms. Bach which was seconded by Michael Nelson and passed 4-0.

After careful review of the facts and circumstances surrounding the late application by Ms. Bach Michael Nesbitt moved to issue a confidential advisory letter to her. The motion was seconded by Jennifer Fadeley and passed 4-0.

The next matter discussed was the late application made by John Leonard. The first action was to approve the application. The motion was made by Michael Nesbitt and seconded by Jennifer Fadeley. The motion passed 4-0.

Aaron Nelson next moved to open a complaint against Mr. Leonard which was seconded by Michael Nesbitt and passed 4-0.

The Board then discussed the facts and circumstances revolving around the late submittal. Mr. Leonard was present and available to answer questions posed by the Board. At the conclusion of the discussion and after careful consideration of the facts presented, Michael Nesbitt moved to issue a Decree of Censure and offer a Consent Agreement is to include a two year probationary period, a \$500.00 civil penalty and 6 CEUs in the area of Medical Ethics. Additionally, Mr. Leonard's license is not to be issued until he accepts the consent agreement. The motion was seconded by Aaron Nelson and passed 4-0.

c. Renewal applications: (continued practice without current license)

None

Review, discussion and Possible Action – Other Business

a. Sunrise – update –

HB 2074, staff reported that this bill has now cleared the House and is awaiting committee assignment in the Senate.

HB 2142, staff reported that this bill has cleared the Committee of the Whole and was set for the third reading in the House. They also updated the report by stating that the bill had undergone the third reading and has been sent to the Senate.

SB 1326, staff reported that this bill underwent its first committee meeting in the Senate and passed unanimously. Staff is continuing to monitor action on all three bills and will keep the Board apprised of any necessary action.

b. Election of officers

Board of Athletic Training
March 1, 2010
Regular Session Meeting Minutes

Due to the Governor's appointment of a replacement for Scott Linaker, the Board no longer had a chair. Therefore, it was necessary to re-elect a new Chair and possibly a new Vice-Chair.

Jennifer Fadeley moved to nominate the current Vice-Chair, Laurie White to be Chair of the Board and the motion was seconded by Aaron Nelson. Given this situation, Laurie White recused herself from the vote on this motion. The vote was taken and passed 3-0.

Next the Board needed to elect a Vice-Chair. Jennifer Fadeley moved to elect Michael Nesbitt to Vice-Chair of the Board which was seconded by Aaron Nelson. Given this fact, Michael Nesbitt recused himself from the vote on this motion. The vote was taken and passed 3-0.

Review, Discussion and Possible Action on Administrative Matters

a. Revenue and Expenditure Report

The Executive Director stated that the budget is looking good. The expenses for the move have all posted and we should finish the year in good shape. The Executive Director also stated that if there were sufficient monies available toward the end of the year, the staff would like to purchase a 4 drawer and a 2 drawer lateral file since the current space is about exhausted. The Chair asked that this matter be included on next month's agenda.

b. Review of Administrative Project Status

Policies and procedures – Staff reported that action on the policy and procedure for sunrise and sunset activities is on-going and progress is being made although it is slow in coming.

Staff did prepare a draft policy and procedure, in response to Board direction, regarding the posting of disciplinary action on the website. The Board reviewed and discussed the policy and procedure and at the conclusion, Michael Nesbitt moved to approve the document as written. The motion was seconded by Jennifer Fadeley and passed 4-0.

The Board then requested that an additional item be added to the Administrative Project Status. This came about in part in response to the discussion regarding the bills moving through the legislature. The topic is having a Board liaison to the AzATA. This item will be added to the task list and discussed more fully at the next Board meeting.

Staff then discussed the need for a policy and procedure with regard to the timing of application submittals. Staff has always tried to stretch out the time allowed for submittal to permit all applications to go to the Board. However, recently this has become a problem given the requirements of the open meeting laws. The Board requested that a draft policy and procedure be done and presented at the next Board meeting.

c. Future agenda items –

1. Receipt of applications, cutoff date policy
2. Purchase of lateral files

Call to the Public

A call to the public was made and no public comment was received.

Board of Athletic Training
March 1, 2010
Regular Session Meeting Minutes

Adjournment

There being no further business before the Board, Jennifer Fadeley moved to adjourn the meeting. The motion was seconded by Aaron Nelson. The meeting adjourned at 10:58 a.m.

Respectfully submitted,

Wendy H. Hammon
Executive Director